



Staff Report

UPGRADE LIVE SCAN EQUIPMENT TO MEET NEW DEPARTMENT OF JUSTICE REQUIREMENTS

Honorable Mayor and Council Members:

Summary

The Department of Justice has increased their requirements for digital fingerprints that will be entered into the State database. In order to meet those new requirements, a new piece of equipment is necessary. Staff recommends utilizing available grant funding to complete this upgrade.

Background

In 2005 the Belmont Police Department received a refurbished Live Scan machine free of charge and began collecting digital fingerprints for submission to and querying of the Department of Justice's State database. Since then the Department of Justice has announced that it will require both fingerprint and palm print submissions from arrestees and applicants to populate their database. The current Live Scan equipment is not capable of collecting palm prints. For this reason we must purchase an upgraded system.

Over 4 years ago the Belmont Police Department received a grant award from the Department of Justice. Those funds were earmarked for the Live Scan program, but were delayed when we received the refurbished unit from the County. Sufficient funds are still available to purchase the upgraded Live Scan system. Such a purchase is within the parameters of the grant agreement. Those funds have already been secured by the City of Belmont and can be found in the General Fund-Special Revenue section (101-225: Public Safety Grant). That account currently holds over \$46,000.00.

Discussion

Because Identix is a sole source vendor of this equipment, staff researched with the help of the County of San Mateo's Crime Lab and determined that the Live Scan Enhanced Definition 3800 with Full Hand Scanner would best fit the needs of the Belmont Police Department. We obtained a quote of \$39,989.00 for this unit.

Fiscal Impact

The funding for this system is available in the General Fund-Special Revenue section (101-225:

Public Safety Grant). The annual maintenance fee for the system will total approximately \$4500 after the first year. A percentage of fees collected from those who are required to have their prints screened by DOJ (teachers, realtors, day-care providers, etc.) come back to the City. It is difficult to predict those totals but they should amount to over \$10,000 annually. That total will more than cover the annual maintenance fee.

Public Contact

This item has been placed on the City Council agenda.

Recommendation

Staff recommends that the City Council authorize the Police Department to use Department of Justice grant funding for the purchase of the Live Scan Enhanced Definition 3800 with Full Hand Scanner.

Alternatives

1. Opt not to upgrade current equipment to DOJ standards.
2. Refer back to staff for further information.

Attachments

Identix customer quotation and product flyer.

Respectfully submitted,

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Lieutenant

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Chief of Police

Jack Crist
City Manager